

K-12 Cabrillo Dual Enrollment Consent Form

This form authorizes consent for enrollment in Cabrillo College courses (on-campus, online, or at a high school) for the duration of a student's K-12 school years. The student must complete this form and attach it as an image or PDF to the [Dual Enrollment eForm](#), available on the Cabrillo Dual Enrollment website and in MyCabrillo. Incomplete consent forms or eForms will not be accepted. Processing timeline for forms is up to 5 business days.

This form authorizes consent and does not register a student for any courses.

Students Legal First and Last Name: _____

Date of Birth (MM/DD/YYYY): _____

Cabrillo Student ID (optional): _____

Name of students current K-12 school: _____

Anticipated High School Graduation Date (MM/DD/YYYY): _____

Is the student home schooled*? Yes

No

* If the student is home schooled, the home school must be located in the state of California. A copy of the R-4/Private School Affidavit (PSA) must be provided along with this consent form.

The section below must be signed by a K-12 Academic Counselor, Principal or Home School Administrator

The undersigned K-12 representative hereby affirms that the graduation date provided above is accurate and correct to the best of their knowledge.

Printed name: _____ Signature: _____

Dual Enrollment Policies & Agreement

Students must submit the K-12 Consent Form & eForm to allow participation for the rest of their k-12 school years. Students & parents/guardians must review the agreements below & on the second page. After reading, a parent/guardian must sign this consent form.

Agreements

Rules & Regulations: Cabrillo dual enrollment students are responsible for complying with the rules, regulations and responsibilities as outlined in the [Cabrillo College Catalog](#).

Maximum Units: Cabrillo College allows students taking individual Dual Enrollment to register in a maximum of 11 units per semester (fall, spring, summer). Students taking a CCAP Dual Enrollment pathway can register for a maximum of 15 units per semester (fall, spring, summer).

Course registration: Applying to Cabrillo, submitting a consent form & eForm does not register a student for any courses. Students taking individual dual enrollment are responsible for registering themselves for all courses. Students in a CCCAP pathway will be listed on a roster provided by the students high school, and Cabrillo Dual Enrollment staff will register the student for those CCAP courses.

Dropping/Withdrawing: Dual Enrollment students are responsible for dropping or withdrawing from Cabrillo classes before the applicable deadline as outlined by Cabrillo Admissions and Records Dates .

Fees: Cabrillo Dual Enrollment students tuition (units) are covered up to 11 units per semester for individual Dual Enrollment students and up to 15 units per semester for CCAP pathway students. Other costs such as materials, textbooks, parking permits, etcetera are the responsibility of the student.

Course Selection: Students will be responsible for choosing their courses. We recommend they discuss their choices with their schools academic counselor and a Cabrillo academic counselor. A list of suggested courses for high school students is available on the Dual Enrollment website.

Prerequisites and age restricted courses: If a course has a prerequisite, students are responsible for ensuring they meet the required prerequisites. Some courses are age-restricted and do not permit minors to enroll. A list of age restricted courses can be found in the "Courses Not Appropriate for Minors" section of the Dual Enrollment Website.

Credits: Upon successful completion of a for-credit course, the student will receive college credit for that course. Cabrillo College does not control whether a student receives high school credit for their college course. High school credit is determined by the student's high school.

Grades: The grades a student receives for the Cabrillo course becomes a part of their official college academic record and college transcript. Poor grades can affect their academic future in such areas as admission to colleges/universities, eligibility for financial aid, eligibility for athletics, and academic probation. Cabrillo's grading and requirements may be different that your students K-12 school.

Attendance: Attendance is a required part of completing courses. Students that do not attend can be dropped from a course as outlined in [Cabrillo's Administrative Procedure 5075](#). Additionally, if the instructor determines that the student is not making satisfactory progress in the course, the instructor reserves the right to drop the student. Cabrillo College will not notify any parties if a minor student fails to attend class.

Parents/guardians/family members are not allowed to be present in the classroom unless they are a registered student for that class.

Course Content, Materials and Classrooms: College courses are structured for an adult learning environment and may not be suitable for younger students. Instructors do not alter their curriculum, course content, materials, or grading policies based on a student's age. The classroom environment reflects a diverse student body. Instructors reserve the right to ask students to leave the class if they are disruptive, not participating, or deemed detrimental to the course. Instructors only notify the student if a class is canceled or rescheduled.

IEP/504/Disability Accommodations: If a student has an IEP, 504 plan, or requires disability accommodations, it is the student's responsibility to contact Cabrillo's [Accessibility Support Center](#) to discuss and arrange for the necessary accommodations.

Family Educational Rights and Privacy Act (FERPA) and Student Privacy: Parents, guardians, relatives, or friends of Cabrillo students are not permitted to enroll, drop, or add classes on behalf of the student. The same applies to requesting transcripts, grade verifications, attendance records, and access to enrolled courses. As outlined in [FERPA 20 U.S.C. 1232g](#) parents of community college students do not have a right of access to their children's student records, regardless of whether the student is under the age of 18. In accordance with this regulation, students' college records will be released to parents only with the written consent of the student. Third party access can be granted via Cabrillo Self-Service. Once the third party access is granted it is the responsibility of the student to terminate or make any access changes. Under FERPA instructors/Cabrillo are not allowed to discuss student performance, grades, or any other student-related issues with parents.

By signing below, I certify that the information provided on this form is accurate and complete. I hereby confirm that I am the parent/guardian of the student named above, that I agree with the policies outlined, and that I have discussed the rights and responsibilities of being a college student with my child. I understand that the completion of this form does not guarantee enrollment and that my student must complete the entire dual enrollment process, including the application, consent form, online eForm, and self-registration for classes.

Parent/Guardian Printed Name: _____ Date: _____

Parent/Guardian Signature: _____

Dual Enrollment K-12 Consent Form effective starting summer 2025

This consent form must be completed & attached to the Dual Enrollment eForm

Previous versions of the Dual Enrollment signature pages will not be accepted as a substitute for this consent form. V.S25